



Vanpool Incident Report

Thank you for providing Community Transit with as much information as possible to investigate this incident in cooperation with local law enforcement. If you need any assistance, please contact the Vanpool office at (425)438-2867 or vanpool@commtrans.org.

Vanpool number:							
Vanpool Reporting Contact							
Reported by Name (First, Last)							
Phone				Email:			
Address							
When is the best time to reach you?							
Incident Information							
When was the vehicle parked at the location?			Date			Time	
When was the vehicle picked up at the location?			Date			Time	
Overnight parking location address or location (example: Swamp Creek Park & Ride)							
Where was the vehicle parked in the lot?		Close to building		Near entrance			
		Close to road		Rear lot			
		Under lamp post		Corner of lot (check which corner below)			
		Other (describe)					
						North	
				East			
				South			
				West			
Please describe the incident, give as many details as possible.							
Please share any more information you would like to add.							
For Community Transit Only							
License Plate:				VIN:			
Police case #:				Sent to Risk		<input type="checkbox"/>	Sent to Security